

Associate in Arts in Court Reporting (100 units)

This degree is designed to provide a solid foundation in general education which will more effectively prepare the student for his/her chosen profession. This curriculum also provides the student with the academic knowledge, practical experience, and technical skills required for such realtime applications as closed captioning for television, interpreting for the deaf and hard of hearing, and recording of oral proceedings in business, medical, educational, and governmental environments.

- **GENERAL EDUCATION REQUIREMENTS (56 units)**
 - **Communications (12 units)**
 - ENGL 101 Written Communications
 - ENGL 103 Intensive Grammar
 - ENGL 110 Oral Communications
 - **Social and Behavioral Sciences (20 units)**
 - PS 101 American Institutions
 - Select one of the following:
 - HIST 101 U.S. History I
 - HIST 102 U.S. History II
 - HIST 103 U.S. History III
 - LEGA 101 Introduction to the Legal System
 - Electives (8 units)
 - **Humanities Electives (12 units)**
 - **Math and Science (12 units)**
 - SCI 120 Human Biology
 - MATH 100 College Math or Math 101 College Algebra*
 - Elective
- **MAJOR REQUIREMENTS (44 units)**
 - Machine Stenography (40 units) with certificate at 180 wpm
 - CAT 164 Computer-Aided Transcription
 - Typing certificate at 60 net words per minute is required

*If a student is planning to transfer with the A.A. degree, he/she should consult the receiving institution regarding its math requirement.