

Bachelor of Science in Court Reporting (181 units)

The Court Reporting Department provides students with a solid academic foundation and the skills and training required to succeed in a professional reporting career. Humphreys College has been teaching machine stenography courses since the 1920s and has been providing the judicial community with qualified court reporters and deposition reporters since the 1950s. The program not only meets the Court Reporters Board of California prescribed course of study, but also provides an opportunity to go beyond the minimum standards and attain an associate or bachelor degree.

A graduate from this program will:

- Develop mastery and application of a conflict-free machine shorthand language
- Develop a minimum of 97.5% accuracy in the transcription of live single-voice dictation material dictated at 200 wpm
- Develop a minimum of 97.5% accuracy in the transcription of live three-voice deposition material dictated at 170 wpm
- Develop a minimum of 97.5% accuracy in the transcription of live four-voice court or four-voice deposition material dictated at 180 wpm
- Gain knowledge of the general and special terminologies (spellings, definitions, grammar, etc.) that are likely to be encountered in court proceedings, depositions, hearings, and other meetings and/or legal proceedings
- Gain a thorough knowledge of the computer technology currently in use by court reporters in performing realtime computer-aided transcription
- Develop fluency and accuracy in reading steno notes aloud in class, as directed by the instructor
- Develop a thorough knowledge of transcript formats used by court reporters
- Develop a thorough knowledge of research materials and techniques available to court reporters