

Memorandum of Understanding
Administrative Management Department Program Review of 2005
July 25, 2005

This memorandum of understanding is based on the recommendations presented in the Administrative Management Program Review Report of May 2005.

The Administrative Management Department Chair, Dean of Instruction, and the President agree to pursue the following activities to meet the recommendations of the program review.

The items contained in this MOU are to be incorporated in the Administrative Management Department Academic Plan, which is included and maintained as part of the college's Strategic Plan.

Community

By December 31, 2005, the Department will have its Advisory Committee in place.
Estimate Annual Cost: \$500

Beginning January 1, 2006, the Department will exercise direct management over the Modesto Administrative management program and faculty.

Advising

By September 1, 2007, the Department will have determined is articulating courses with area colleges is beneficial to the department and its students.
Estimated Annual Cost: None

Teaching

By July 1, 2006, the Department will hire a full-time faculty member, with at least a master's degree.
Estimated Annual Cost: \$60,000

Assessment

The Department will continue to execute its plan of assessing major learning objectives and using results to improve programs.

Effective July 5, 2005

Jim DeCosta
ADM Department Chair

Jess Bonds
Dean of Instruction

Dr. Robert Humphreys
President